



Edmundston Home & Outdoor Show
May 3-5, 2024
The Jean-Daigle Centre and Sports Pavilion
City, Province

EVENT INFORMATION

Visit our website to view our on-line catalogue

SERVICE CONTRACTOR CONTACT

GLOBAL CONVENTION SERVICES
1658 Market Street
Halifax, NS B3J 1K9
Phone: 1-902-425-1400
Fax: 1-902-423-4129
Email: info@globalconvention.ca

BOOTH EQUIPMENT

Each 10' wide x 10' deep exhibitor booth space consists of the following:

- ** 8' high draped backwall and 3' high draped sidewalls.
- ** Standard show colour booth carpet.
- ** Daily booth vacuuming.
- ** Forklift service (up to 5000lb forklift) to and from facility loading dock. Does not include special lifting equipment or in-booth forklift service or moving of equipment.
- ** Empty container storage.

ELECTRICAL (10' x 10' BOOTHS):

- ** Each exhibitor, not per booth space, will receive one 110v, 750 watt (1 plug). Additional power can be ordered by completing the enclosed Electrical Form.

ADVANCE PRICE DEADLINE

In order to receive discounted rates on selected items, we must receive your order and payment by: April 17, 2024
Orders received after this date will be subject to Retail Prices.

ORDERING DEADLINE

Ordering for this event will be available until: April 23, 2024
Please contact our Exhibitor Services Department for availability after this date.

EXHIBITOR MOVE-IN

Wednesday	May 1, 2024	-	-	Schedule based on location. Supplied by Master Promotions
Thursday	May 2, 2024	9:00AM	6:00PM	General move in

Notes: Majority of exhibits must be completed by 6:00 pm May 4 as aisle carpet will be laid at that time. Small items can be carried in during this time, but absolutely no carts or dollies will be permitted on the show floor.

SHOW HOURS

Friday	May 3, 2024	12:00PM	8:00PM
Saturday	May 4, 2024	10:00AM	6:00PM
Sunday	May 5, 2024	10:00AM	4:00PM

EXHIBITOR MOVE-OUT

Sunday	May 5, 2024	4:00PM	10:00PM
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If freight is still on show floor at conclusion of Global tear down, Show Management reserves the right to ship your freight with the Official

Notes: Show Carrier with all costs being billed to the exhibitor. If you are using another carrier and expect a problem with evening pick up, contact Show Management.

MATERIAL HANDLING

PLEASE NOTE, GLOBAL CONVENTION SERVICES DOES NOT OFFER SHIPPING, CUSTOMS OR BROKERAGE SERVICES.

ADVANCED SHIPMENTS ACCEPTED

START Friday April 5, 2024 **END** Friday April 19, 2024
Freight received at advance warehouse prior to, or after, dates noted will be subject to additional handling fees.

DIRECT TO SITE SHIPMENTS

!!! Direct to site shipments to arrive during scheduled exhibitor move in times only!!!
Freight received at venue in advance of exhibitor move-in risk having their freight either refused by venue or re-directed to Global Advanced Warehouse, with expenses and fees billed back to exhibitor.



HALIFAX OFFICE:
 1658 Market Street, Halifax, NS, B3J 1K9
 Tel. 902-425-1400 Fax. 902-423-4129
 E-mail: info@globalconvention.ca

ADVANCE DEADLINE: April 17, 2024
ORDERING DEADLINE: April 23, 2024

EVENT NAME Edmundston Home & Outdoor Show **DATES** May 3-5, 2024

Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

TABLES
Dressed tables are show color unless otherwise requested

Description	Qty	Advance	Retail	Amount
Vinyl Top Table 29" - No Skirt 2'x4' () 2'x6' () 2'x8' ()		\$52	\$68	
2'x4' Skirted Table-30" High (Vinyl Top, Skirted 3 Sides)		\$70	\$91	
2'x6' Skirted Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$75	\$98	
2'x8' Skirted Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$85	\$111	
30" High Extra Skirt (To Skirt 4th Side)		\$39	\$51	
Vinyl Top Table 40" - No Skirt 2'x4' () 2'x6' () 2'x8' ()		\$62	\$81	
2'x4' Raised Skirted Table-40" High (Vinyl top, Skirted 3 Sides)		\$88	\$114	
2'x6' Raised Skirted Table-40" High (Vinyl top, Skirted 3 Sides)		\$92	\$120	
2'x8' Raised Skirted Table-40" High (Vinyl top, Skirted 3 Sides)		\$104	\$135	
40" High Extra Skirt (To Skirt 4th Side)		\$46	\$60	
Meeting Table (30" Tall, 30" Dia)		\$75	\$98	
Cruiser Table (40" Tall, 30" Dia)		\$85	\$111	
Cruiser Table w/Black Spandex		\$113	\$147	

SUB-TOTAL TABLES

SEATING
**** Subject to availability**

Description	Qty	Advance	Retail	Amount
Folding Chair (Black)		\$19	\$25	
Fabric Side Chair (Grey, Padded Seat & Back)		\$43	\$56	
Bar Height Stool w/Wire Back (Padded Seat)		\$89	\$116	
"Z" Stool		\$49	\$64	

SUB-TOTAL SEATING

PREMIUM SEATING
**** All items subject to availability**

Description	Qty	Advance	Retail	Amount
Leather Tufted Padded Stool White () Black ()		\$89	\$116	
Squared Back Leather Club Chair White () Black ()		\$252	\$328	
Squared Back Leather Loveseat White () Black ()		\$399	\$519	

SUB-TOTAL PREMIUM SEATING

ACCESSORIES
*** All items subject to availability**

Description	Qty	Advance	Retail	Amount
Cardboard Ballot Box (10"x10"x10") * Label Available- See Signage Form		\$18	\$23	
Literature Rack (Floor Model)		\$121	\$157	
Coffee Table		\$90	\$117	
Rope & Stanchions- Price per Section (1 Velour Rope & 2 Chrome Stanchions)		\$36	\$47	
Bag Holder (1m tall, 2 arms)		\$51	\$66	
Easel (Aluminum, Tri-Pod, Floor Model)		\$38	\$49	
Wastebasket		\$18	\$23	
Plant (Tropical, 3'-4' High) * Contact Global for quote.				

SUB-TOTAL ACCESSORIES

MISCELLANEOUS

Description	Qty	Advance	Retail	Amount

SUB-TOTAL MISCELLANEOUS

SUMMARY OF FURNISHINGS

Tables	\$	
Seating	\$	
Premium Seating	\$	
Accessories	\$	
Miscellaneous	\$	
TOTAL	\$	




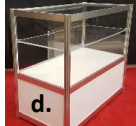
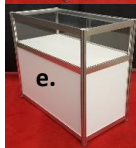

Carry this total to Method of Payment form

FURNISHINGS & ACCESSORIES



EVENT NAME Edmundston Home & Outdoor Show **DATES** May 3-5, 2024

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Contact Name: _____ **Booth Size** _____
Phone #: _____ **Email:** _____



COUNTER DISPLAYS

Item	Description	Qty	Advance	Retail	Amount
 a.	1m Standard Counter w/Sliding Doors at Back (White, 1m x 0.5m deep x 1m tall)		\$180	\$234	
 b.	1m Curved Front Counter w/Sliding Doors at Back (White, 1m x 0.5m x 1m tall)		\$205	\$267	
 c.	1/4 Round Counter, White - Open in Back		\$260	\$338	
 d.	1m Display Showcase, Double Shelf, White/Acrylic		\$325	\$423	
 e.	1m Jewellery Display, Single Shelf, White/Acrylic		\$285	\$371	
 f.	Ballot Box Display (1/2m x 1/2m x 1m tall)- White PVC Panels		\$185	\$240	
SUB-TOTAL COUNTER DISPLAYS					

PORTABLE DISPLAYS

Item	Description	Qty	Advance	Retail	Amount
 g.	Bannerstand Frame Rental (Includes graphic panel)		\$375	\$488	
 h.	Posterboard (8'x4', Velcro Adaptable)		\$150	\$195	
SUB-TOTAL PORTABLE DISPLAYS					

HARDWALL BOOTH PACKAGES

	<p>Included in 10' x 10' Hard wall Package:</p> <ul style="list-style-type: none"> * White PVC Panels * One Black Lettered Company Header * Two Arm Lights (does not include power) 	<p>Included in 10' x 20' Hard wall Package:</p> <ul style="list-style-type: none"> * White PVC Panels * Two Black Lettered Company Headers * Four Arm Lights (does not include power) * Includes Set Up & Dismantle 	
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Custom headers & graphic panels available. See Signage Form for pricing.

Description	Quantity	Advance	Retail	Amount
10' x 10' Hardwall Booth Package		\$1,100	\$1,430	
10' x 20' Hardwall Booth Package		\$1,615	\$2,099	
Shelving (White Melamine, 1m long x 12" deep)		\$35	\$46	
SUB-TOTAL HARDWALL BOOTH PACKAGES				

REQUIRED INFORMATION FOR HARDWALL BOOTH PACKAGES

Headers: Black lettering on white PVC. All CAPS lettering.

Header # 1 to read (10' x 10' and 10' x 20' systems)

Header # 2 to read (10' x 20' systems only)

SUMMARY OF COUNTERS, PORTABLE & HARDWALL DISPLAYS

\$ _____
Carry this total to Method of Payment form

Send completed form along with Method of Payment to info@globalconvention.ca



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Phone #: _____ **Email:** _____

BOOTH CARPET and CARPET PADDING

Subject to availability
1st Color Choice: Blue Red Green Grey Black
2nd Color Choice: Blue Red Green Grey Black

Description	Quantity	Advance	Retail	Amount
Broadloom - 10' x 10'	Standard show color booth carpet supplied	\$153	\$199	
Broadloom - 10' x 20'		\$306	\$398	
Broadloom - 10' x 30'		\$459	\$597	
Broadloom - 20' x 20'		\$556	\$723	
Bulk Carpet, 10'x10' Increments *: Size	x =	\$1.57	\$2.04	
Custom Sized Bulk Carpet **: Size	x =	\$2.15	\$2.80	
Protective Plastic *** : Size	x =	\$0.66	\$0.86	
Carpet Padding - Size	x =	\$1.12	\$1.46	
SUB-TOTAL CARPET & PADDING				

- * ** Booth spaces larger than 20' x 20' must use bulk carpet pricing.
- * Booth carpet & bulk carpet supplied in 10' x 10' increments.
- ** Custom sized bulk booth carpet refers to sizes that do not fall under the 10'x10' increments (example 20' x 35').
- *** It is the responsibility of the exhibitor to remove plastic prior to show opening.

BOOTH CLEANING

Service Option	Booth Size	Total Sq. Ft.	X	Advance	Retail	Total
A Initial vacuum before first day only	SERVICE PROVIDED BY SHOW MANAGEMENT					
B 2 Day Service: Daily vacuum & empty waste basket						
C 3 Day Service: Daily vacuum & empty waste basket						
SUB-TOTAL BOOTH CLEANING						

SPECIAL INSTRUCTIONS:

SUMMARY OF CARPET & BOOTH CLEANING
 \$ _____
 Carry this total to Method of Payment Form

Send completed form along with Method of Payment to info@globalconvention.ca

EAST (CS-MST) Jan/2024

CARPET, PADDING & BOOTH CLEANING



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Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

Single 110 volt, 15 amp, duplex outlet --- OPTION A

* **One 110v 750 watt outlet (1 plug) is supplied per exhibitor not booth space.**

- * Permanent building receptacles are not part of booth space. Electrical must be ordered prior to utilizing this source.
- * Borrowing power from an adjoining booth is not permitted.
- * We recommend the use of power bars with surge protectors.
- * Extension cords & power bars are the responsibility of the exhibitor.

Equipment Operating: _____

Special Electrical Power --- OPTION B

Equipment Operating: ***** Complete and fax or email to office for quote *****

of Volts? _____ Single Phase or 3 Phase? _____ # of Amps? _____

Do you require your equipment hardwired? _____

If no, please specify type of receptacle required or receptacle number:

Draw plug configuration
(as shown on your equipment):



COMPLETE YOUR ELECTRICAL ORDER HERE

Description	Quantity	Advance	Retail	Amount
Single 110v, 15 amp, duplex electrical outlet (*1) --- <u>Option A</u>		\$95.00	\$105.00	
Special electrical power (*2) --- <u>Option B</u> -- To be quoted. Contact office.				
Power Placement In Booth (Labour Only) - PER PLACEMENT (*3) (*4) Does not include flat extension cord rental or electrical outlet.		\$70.00	\$91.00	
5m, 3 prong, extension cord (*5)		\$29.00	\$38.00	
5m, flat extension cord (*5)		\$38.00	\$49.00	
Power Bar (*5)		\$24.00	\$31.00	

- *1 Power is placed at the back of the booth space unless power placement is requested.
- *2 Submit your requirements, along with picture or sketch of plug configuration to Global for quote.
- *3 Power Placement Service (Under Carpet or Flooring): Power will be placed prior to any carpet/flooring being installed. Any installed flooring will need to be removed at the cost to the Exhibitor before electrical cords can be installed. Layout must be provided. The Exhibitor or Exhibitor-Appointed-Contractor (EAC) will be responsible to cut the flooring to allow access to the outlet. The Exhibitor or EAC will be responsible to install the power in built structures.
- *4 Power Placement Service (Non-Carpeted or Non-Flooring Booth): Layout must be provided. The Exhibitor or EAC will be responsible to install the power in built structures.
- *5 Rental does not include power or power placement.

SUMMARY OF ELECTRICAL
 \$ _____
 Carry this total to Method of Payment form

Send completed form along with Method of Payment to info@globalconvention.ca

EAST (CS-MST) Jan/2024

ELECTRICAL



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 1658 Market Street, Halifax, NS, B3J 1K9
 Tel. 902-425-1400 Fax. 902-423-4129
 E-mail: info@globalconvention.ca

ORDERING DEADLINE: April 8, 2024
 Orders received after this date will be subject to RUSH pricing

EVENT NAME Edmundston Home & Outdoor Show **DATES** May 3-5, 2024

Exhibiting Company: _____ **Booth #** _____
Contact Name: _____ **Booth Size** _____
Phone #: _____ **Email:** _____

BOOTH ID and SHOW SIGNAGE

- ** All signage pricing is based on Global Convention Services in-house printing. Expect additional charges for RUSH printing, outsourced printing and last minute shipping/delivery.
- ** Preferred logo file formats: Vector EPS, high resolution TIF or PDF (minimum 300 dpi).
- ** Date for artwork deadline will be supplied at time of order.

Description (Width x Height)	Qty.	Unit Price	RUSH	Amount
BOOTH ID SIGNS ^^^ Non-Laminated & Holes Drilled for Hanging (with exception of 11"x9" sign)				
11" x 9" with easel back (for table)		\$26.00	\$34.00	
44" x 7" Blackhawk booth ID Sign (heavy cardstock)		\$20.00	\$26.00	
44" x 7" Coroplast Booth ID Sign		\$31.00	\$41.00	
36" x 8" Coroplast Booth ID Sign		\$28.00	\$37.00	
SHOW SIGNAGE ^^^ Printed to Coroplast, Non-Laminated (with exception of ballot box label)				
8" x 8" Vinyl Label for Cardboard Ballot Box		\$28.00	\$36.00	
22" x 28"		\$58.00	\$76.00	
24" x 36"		\$82.00	\$107.00	
44" X 28"		\$116.00	\$151.00	
40" X 30"		\$113.00	\$147.00	
Brass Grommets (Rings) for hanging- Per Sign		no charge	no charge	
Holes Drilled for hanging- Per Sign		no charge	no charge	
TOTAL SIGNAGE				

Width _____ x Height _____
W

Width _____ x Height _____
W

H

I would like my sign(s) to read / logo:

H

CUSTOM BOOTH SIGNAGE

- * We feature in-house graphic designers at a rate of \$75 per hour (minimum 1 hour) to design your artwork per your specifications.
- * Preferred artwork file formats: Vector EPS, high resolution TIF or PDF with all fonts converted to curves, no bleeds, a resolution of 150 dpi at the actual printed size is best but for large TIF or EPS files, you may submit your files at 50% of file size, minimum 100 dpi resolution. Low resolution PDF's should accompany files.
- * Panel size(s) and deadline date for artwork will be supplied at time of order.

Description	Qty.	Unit Price	RUSH	Amount
HARDWALL BOOTH GRAPHICS *** Printed to PVC Panel, Non-Laminated				
10' Custom header (price per header)		\$145.00	\$189.00	
Graphic panel for backwall and/or sidewalls (price per panel)		\$369.00	\$480.00	
Graphic panel for lower rail sidewalls (price per panel)		\$139.00	\$181.00	
COUNTER GRAPHICS *** Printed to PVC Panel, Non-Laminated				
Graphic front panel for 1m standard counter		\$139.00	\$181.00	
Graphic front panel for 1m curved front counter		\$154.00	\$200.00	
Graphic front panel for 1/4 round counter		\$220.00	\$418.00	
Graphic side panel for counters (price per panel)		\$68.00	\$88.00	
TOTAL CUSTOM SIGNAGE				

SUMMARY OF SIGNAGE
 \$ _____
 Carry this total to Method of Payment form

Send completed form along with Method of Payment to info@globalconvention.ca

EAST (CS-MST) Jan/2024

SIGNAGE (Show Signs & Custom Booth Graphics)



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 Tel. 902-425-1400 Fax. 902-423-4129
 E-mail: info@globalconvention.ca

ORDERING DEADLINE: April 23, 2024

EVENT NAME Edmundston Home & Outdoor Show **DATES** May 3-5, 2024

Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

SPECIFICATIONS ON SHIPMENTS - IN-BOUND * Please provide copy of waybill *****

Carrier Name	Description	(L x W x H)	Weight
	Example: Crate	6' x 3' x 4'	859
Expected Delivery Date			
Estimated Total Weight			
		Total Weight	

CALCULATION OF ORDER

** A material handling charge based on CWT (per 100 lbs. with a minimum 200 lb. charge) will be applied for any exhibitor freight handled by Global Convention Services Ltd.

** Rates are per shipment received. Avoid additional fees by shipping all freight in one shipment.

EXAMPLES	Total Weight	CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
Shipments <u>LESS</u> than 200 lbs.	200	/ 100	2	X	\$65.00	\$130.00
Shipments <u>OVER</u> 200 lbs.	859	/ 100	8.59	X	\$65.00	\$585.00

Service Type	Total Weight	CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
ADVANCED WAREHOUSE		/ 100		X	\$65.00	
DIRECT TO SHOW SITE	Supplied by Show Management. Includes forklift service (up to 5000lb forklift) to and from facility loading dock. Does not include special lifting equipment or in-booth forklift service or moving of equipment.					
POST-SHOW RETURN TO WAREHOUSE		/ 100		X	\$65.00	

REMINDER: SHIPMENTS 200 LBS OR LESS ARE SUBJECT TO A MINIMUM 200 LB CHARGE, PER SHIPMENT. SEE EXAMPLE ABOVE.

*** PLEASE READ CONDITIONS ON NEXT PAGE FOR DETAILED DESCRIPTION OF SERVICES.

*** Global Convention Services does not offer shipping services.

*** Global Convention Services does not offer customs or brokerage services.

*** Global Convention Services is not liable for any freight left in our warehouse, post-show, for more than 30 days. Freight in our possession for more than 30 days will be disposed.

Freight Accepted at Global Advanced Warehouse: April 5, 2024 - April 19, 2024
Freight Accepted at Show Site: May 1, 2024

SUMMARY OF MATERIAL HANDLING

\$ _____
 Carry this total to Method of Payment form

Send completed form along with Method of Payment to info@globalconvention.ca

EAST (CS-MST) Jan/2024

MATERIAL HANDLING - Order Services

CONDITIONS

- * Global Convention Services must be notified 14 days in advance of move in on any individual piece that exceeds 5000 lbs. or requires special handling or equipment. Global Convention Services reserves the right to deem which items require additional labor and special handling or equipment and assess charges accordingly.

LIABILITY

- * Global Convention Services has limited liability for damage caused to shipments while being handled and is not responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier.
- * Shipments should be insured by the exhibitor.
- * The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Global Convention Services reserves the right to alter exhibitor's bill of lading to reflect damage while handling loose exhibit materials or those inadequately packed.
- * Global Convention Services will not be responsible for failure or delay performing service when delay is caused by strike, labor stoppage, or any other cause unavoidable or beyond their control.
- * The liability of Global Convention Services is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by shipper.

IMPORTANT INFORMATION

- * Material Handling Form must be submitted at least **14 days** prior to show.
- * Collect shipments **will not** be accepted.
- * All shipments must be clearly marked with number of pieces, shipping address, show name, company name, and booth number.
- * **All pieces on a skid must contain a shipping label in the event the freight gets removed from the skid by your freight carrier.**
- * Global Convention Services weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.
- * Minimum 200 lb. charge will apply to shipments weighing less than 200 lbs.
- * **Billing is based on a per shipment received. Avoid additional fees by shipping all freight together.**
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.

ADVANCED WAREHOUSE MATERIAL HANDLING

- * Shipments to arrive during scheduled delivery dates provided, during normal business hours of 9:00 am - 4:00 pm, Monday - Friday. Additional material handling and delivery charges will apply to shipments received before or after selected dates.
- * Service includes storage of freight during specified dates, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.

DIRECT TO SITE MATERIAL HANDLING

- * **Shipments to arrive during scheduled move-in times only.** Freight received prior to this date risk having their freight refused by the facility, or redirected to Global Convention Services Advance Warehouse with fees charged back to exhibitor.
- * *Global Convention Services must be notified in advance of exhibitor move in for direct to site material handling requests.*
- * Service includes handling of exhibitor freight from facility receiving doors, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.

OUTBOUND SHIPMENTS

- * Exhibitor is responsible for repacking their freight.
- * **It is the exhibitor's sole responsibility to label each piece of outbound shipment and to provide a completed Bill of Lading covering each outbound shipment. Exhibitor is also responsible for payment arrangements with their carrier.**
- * Global Convention Services will not be responsible for delay of rush shipments, which will be expedited to the best of their ability.
- * **Exhibitor to make arrangements with their shipper to have freight picked up within the allotted move out times.**
- * The right is reserved to re-route any outbound shipment not picked up by exhibitor's specified carrier during the allotted move out period. Exhibitor material remaining after move-out period without forwarding instructions will either be "forced freight" with official event transport OR returned to Global advance warehouse where material handling fees will be applied. Both options will be at exhibitor's expense.
- * No liability of any nature shall attach to Show Management or Global Convention Services for exhibit material abandoned at the exhibit site.
- * **Any freight returned to advance warehouse post-show will be subject to post-show material handling charges.**

NOTE: Freight will not be released to ground transport until account has been settled with Global.

POST-SHOW MATERIAL HANDLING (RETURN TO ADVANCE WAREHOUSE)

- * Arrangements for Return to Warehouse services must be made in advance of, or prior to, show closing.
- * Exhibitors are responsible for return shipping labels, customs paperwork & Bill of Ladings. Return shipping labels must be on ALL pieces.
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.
- * Exhibitors are responsible to schedule pick up from Global Convention Services' advance warehouse location.
- * **Exhibitors are to make payment arrangements with ground transport or courier prior to pick up.**
- * **All Global charges or fees must be paid in full and in good standing prior to the release of freight to ground transport or courier.**

USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)

April 5, 2024

TO

April 19, 2024

To: GLOBAL CONVENTION SERVICES
106 Beaverbrook St
Moncton, NB E1C 9S7

Show: Edmundston Home & Outdoor Show

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

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USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)

April 5, 2024

TO

April 19, 2024

To: GLOBAL CONVENTION SERVICES
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Moncton, NB E1C 9S7

Show: Edmundston Home & Outdoor Show

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

MATERIAL HANDLING - Shipping Labels --- Advance Warehouse

USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.

Complete & submit Material Handling form to order show site material handling service.

!!! Freight to arrive on site during scheduled move in time only !!!

May 1, 2024

To: GLOBAL CONVENTION SERVICES
C/O The Jean-Daigle Centre and Sports Pavilion
85 rue du 15 aout
Edmundston, NB E3V 0G4

Show: Edmundston Home & Outdoor Show

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

.....

USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.

Complete & submit Material Handling form to order show site material handling service.

!!! Freight to arrive on site during scheduled move in time only !!!

May 1, 2024

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C/O The Jean-Daigle Centre and Sports Pavilion
85 rue du 15 aout
Edmundston, NB E3V 0G4

Show: Edmundston Home & Outdoor Show

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

MATERIAL HANDLING - Shipping Labels --- Direct to Show Site



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Contact Name: _____ **Booth Size** _____
Phone #: _____ **Email:** _____

EMERGENCY CONTACT NAME & CELL NUMBER: _____

IMPORTANT INFORMATION

- * **BOOTH DRAWINGS AND INSTRUCTIONS MUST ACCOMPANY THIS LABOUR REQUEST.**
- * Minimum 4 hour call out, per man, on labor and stand-by.
- * Global supervised rate is 25% of total labor. *Please note that Display Company/Exhibitor supervisor must be a qualified supervisor with general knowledge of display and all its components.*
- * **Supervised labor must check in at service desk.**
- * Start time guaranteed only at start of working day.
- * Global supervised jobs will be completed at our discretion prior to show opening.

DISPLAY BOOTH INFORMATION

Type of System _____ **System Size** _____
Special tools required for installation? _____ **Please specify in detail:** _____

POWER: Included in Booth Pkg Ordered by Exhibitor Ordered by Display House Not Applicable

CARPET: Hall Carpeted Included in Booth Pkg Ordered by _____ With Display

FREIGHT- Installation: Global advance warehouse *****Direct to Show Site*** Carrier: _____

Expected number of pieces & weight: _____

FREIGHT- Dismantle Return to advance warehouse Direct From Show Site Carrier: _____

ESTIMATED INSTALLATION REQUIREMENTS

Date(s) Required	Start Time	Completion Time	# of Men	x	# of Hours Per Man	Total Hours	x	Hourly Advance	Hourly Retail	Estimated Cost
				x			x	\$70.00	\$91.00	
				x			x	\$70.00	\$91.00	

Global Supervised <input type="checkbox"/>	SUB-TOTAL	
Exhibitor/Display House Supervised <input type="checkbox"/>	Add 25% Global Site Supervisor	
Supervisor Name & Cell # _____	ESTIMATED INSTALLATION	

ESTIMATED DISMANTLE REQUIREMENTS

Date(s) Required	Start Time	Completion Time	# of Men	x	# of Hours Per Man	Total Hours	x	Hourly Advance	Hourly Retail	Estimated Cost
				x			x	\$70.00	\$91.00	
				x			x	\$70.00	\$91.00	

Global Supervised <input type="checkbox"/>	SUB-TOTAL	
Exhibitor/Display House Supervised <input type="checkbox"/>	Add 25% Global Site Supervisor	
Supervisor Name & Cell # _____	ESTIMATED DISMANTLE	

SUMMARY OF DISPLAY INSTALLATION & DISMANTLE

\$ _____
Carry this total to Method of Payment form

DISPLAY INSTALLATION & DISMANTLE

